

**MINUTES
COMMISSIONERS' MEETING
SIXTH TAXING DISTRICT, City of Norwalk, CT
October 16, 2019**

PRESENT: Commissioners Tammy Langalis, Mike Barbis and John Igneri, District Treasurer Jim Hendrickson, District Fire Marshal and District Property Manager Ed Carlson, District Clerk Andrea Woodworth.

ABSENT: District Assistant Property Manager Jason O'Donnell.

Sixth Taxing District Commission Chair Tammy Langalis called the October 16, 2019 meeting of the Commission to order at 7 p.m. at the Rowayton Community Center.

The Minutes of the September 18, 2019 Commissioners' Meeting were approved after a few corrections from Mr. Barbis.

NEW BUSINESS

Shakespeare on the Sound Managing Director Lorah Haskins and new President John Love were in attendance to make a presentation to the Commissioners to ask for permission to go ahead with their submitted schedule for this summer's Shakespeare production of "The Tempest" as well as the proposed date for their fundraiser, ShakesBEER, on Saturday, June 6, 2019, in Pinkney Park. SOS was requesting use of Pinkney Park from Sunday, June 7, 2019 through Wednesday, July 8, 2020 for the full term of their presence there. The opening will be on June 20. There will be no performances on Mondays or on July 4th. Mrs. Langalis reminded them to please be aware of the Farmers' Market and other events using the park in the same time frame. She reiterated the District policy of not allowing vehicles to park in Pinkney. They should deliver what they need to and then park at an off-site spot. The exception, of course, is for handicapped parking. Mrs. Langalis commended SOS saying that there were no complaints from neighbors or others during or after the season last year. The Commissioners very much appreciate that.

Commissioner Barbis announced that the space we had allotted for office space for SOS was not large enough and they are only using it for storage now. They've asked us to waive the rent for

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that office.

Rowayton Parents' Exchange Co-Presidents Julie Vincent and Kim Manion were in attendance to ask the Commissioners about the possible use of space cleared recently at Bayley Beach which is adjacent the playground there. They are wondering whether or not the Commission would consider a grant to the RPE if they came up with a plan to expand the Playground to include some form of a Splash Pad. The Commissioners asked that they do more research to determine what might be possible. The RPE was trying to get a feeling for an amount of possibly available funds. Mrs. Langalis indicated a low number might be under \$10,000 and a higher max could be as much as \$25,000. The Commissioners said that they would consider a plan presented by the RPE for a possible grant presented during the time they are considering the budget for the next fiscal year.

District Treasurer Jim Hendrickson gave an update of the planned implementation of the "Barnacle" system for disabling vehicles at the Railroad Station on which there are open tickets. Most of the offenses are for vehicles using the daily parking. His complete proposal will appear at the end of the Minutes. Mr. Hendrickson said that there is about \$7,400 left in the Community Center renovation account. He also said that we have a request for some unbudgeted items for the Rowayton Fire Department. Mr. Barbis said that the requested new radios will work on both the old and new frequencies. The RFD has \$48,000 left in their budget total of \$67,000. Mr. Barbis indicated that he thought that the RFD saves the town lots of money which might balance out a budget overrun.

Mr. Hendrickson also gave the following barnacle implementation update for the RR parking lots.

- The crew started putting notices about the Barnacle on windshields last week. They do them again this week and next.
- Fedor has been slow in getting us three items before we can start: 1) an updated contract, 2) an updated insurance certificate and 3) the storage bins. All three items were promised this week but haven't been delivered yet. We'll follow up with Fedor again.
- We ordered and received a lockable mailbox that will be used to pass the Barnacle forms to Fedor. Ed will install it in the coming days.
- All the open tickets issued since May 2017 were matched against current active permit plate numbers, revealing 40 unpaid tickets on current permit plates. A total of 32 tickets related to situations where the permit holder paid late and didn't ask that the ticket be dismissed. Those were all dismissed.
- The remaining 8 tickets on permit plates were not dismissed. Those violations included taking 2 places or not paying in a month anywhere near the month they got their permit.
- An email blast was sent to emails on record with Parkmobile to the 409 active permit holders advising to check for open tickets and, more importantly, to notify the District if they get a ticket they believe should be dismissed.

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- Jim and/or Ed will meet with each crew member to ensure they understand the new process.

REPORTS

Commissioner Mike Barbis announced that the biggest news is the new email distribution list built by the District thanks to the help of a cross-section of Rowayton organizations. This allowed for the first newsletter from the District which went out this evening. We owe our thanks to the hard work of resident Andrew Meyerson who also facilitated the inclusion of the District and Community Calendars on the 6TD web site.

Mr. Barbis also reported that he and District Ass't. Property Manager Jason O'Donnell have met with an engineer on the Bayley Beach project. The District was hoping to be able to do this project before the start of winter weather. The Roton Point Club has not yet approved of the part of the project that affects them so we would like to pour the sidewalk from the WeeBurn entry to the entry to the Bayley Beach/Roton Point roadway yet this year. We will need to move the fence and clean up the whole area.

Mr. Barbis went on to say that the District has engaged the same engineering firm to address the drainage projects in and around the Little League field and the tennis courts.

Mr. Barbis has emailed the Norwalk police chief asking for the help of the Norwalk Police Department in monitoring after hours' activity at Bayley Beach and also at the Rowayton School parking lot.

Mr. Barbis also asked that Property Manager Ed Carlson direct a crew to weed the area around the RR abutment on the northwest side of the railroad.

Mr. Barbis asked how the calendar on the 6TD website would be managed. Mr. Meyerson indicated that the District Clerk, Andrea Woodworth, would be in charge of updating the calendar as information comes in.

Commissioner Chair Tammy Langalis said that, as he is not running for reelection, District Treasurer Jim Hendrickson is present at his last meeting as the Treasurer of the District. She said that we have all appreciated his very effective efforts over the last four years and we thank Jim for his service. Jim has succeeded in bringing administration of the RR station up to the 21st century. Rowayton resident Gil Kernan is running unopposed for District Treasurer. Mrs. Langalis said that she is also running unopposed.

Commissioner John Igneri had no report.

**Sixth Taxing District
Treasurer’s Narrative Report
Commissioners’ Meeting
October 16, 2019**

Handouts to Commissioners*:

- Budget v Actual report as of September 30, 2019 for FY 19-20
- Treasurer’s Report of Bank Balances as of September 30, 2019
- Capital Funds Project Balances report
- Community Center Spending Summary Capital Projects report
- Report of Bills Paid in September 2019

Comments on Reports:

- **Budget v Actual Report for FY 19-20**
 - Our income is at 48.5% of the budgeted income for FY 19-20
 - Our expenses are currently at 27% of the budgeted expenses.

- **Capital Budget**
 - Including reserves, the capital account has a balance of \$340,644

Events:

- The in-office portion of the FY 18-19 audit has been completed. The remaining items for the audit will be completed via email.

*Please note, these are preliminary drafts and not final audited reports
(Statistical reports will appear at the end of the Minutes as will the “Barnacle” proposal for the RR)

District Treasurer Jim Hendrickson said that there is about \$7,400.00 left in the account for the Community Center renovation. Mr. Hendrickson also said that we have a request for some budgeted items for the Rowayton Fire Department. Mr. Barbis said that the requested new radios will work on both the old and new frequencies. The RFD has \$48,000 left in their budget total of \$67,000. Mr. Barbis indicated that he thought that the RFD saves the town lots of money which might balance out a budget overrun.

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Report of the Fire Marshal	September 2019	Ed Carlson
<u>Type of Activity</u>	<u>#</u>	<u># Man Hours</u>
Blasting Permits	***	***
Blasting Site Inspections	***	***
Building Inspections	5	6
Clerical (office) work		12
Fire Marshal Conferences	2	11
Career Development Training	1	3
Investigation(s)	1	1
Meetings:		
District Monthly	1	2
FNHCFMA	1	2
Temporary structure inspection	1	1
		Total Man Hrs. 38

Expenses: CTIAAI Conference/dues: \$325.00

Remarks: I attended Operation Save A Live on 9/11 and received free detectors to be distributed to residents that request them.

I will be attending the CTIAAI Conference on 11/14 & 15 in Rocky Hill.

Fire Marshal Carlson said that it has been a pretty quiet time. He responded to one call on Saturday at 152 Rowayton Avenue behind Rowayton Hardware. The dog sitter had left a pot on the stove. There was a bit of a problem determining where the call was from since there was no land line at the property. Ed also said that he was going to go to an arson conference.

District Property Manager	October 2019	Ed Carlson
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Community Center:

1. Potting shed gate apron to be started on 11/11
2. A duffel bag of beer found on the property was turned in to the Library.

Bayley Beach:

1. Future budget discussion: Extend Beach Director or Asst. Beach Director’s employment time to October 15th. There are nice weekends which bring many people to the beach and a person is needed to monitor the facilities.
2. A new door closer was installed on the bathroom door.
3. The phones are off for the winter.
4. AEDs will be removed by Norwalk Hospital for the winter.
5. All other appliances have been removed.
6. Vandals continue to damage gate extension fence.

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Pinkney Park:

1. A boutique was set up on 9/21 on the front lawn near the Pinkney House on the same day as the Lee wedding there. The person sponsoring the boutiques did not have permission to set up there and was generally not cooperative.
2. Gardner Gray has completed additional safety repairs.

R. R. Parking Lot:

1. The weeds and high grass and parking lots were cleaned by a District employee on 10/5 and 10/6.
2. Wendy Nardi plans to start selling soups, etc. later this month from the east bound shed. She has cleaned and painted the walls and the door.

Report of the District Clerk

October 16, 2019

Andrea Woodworth

1. I recently sent in an RFP to The Hour which was printed on October 10. This request was for bids for 1) the garbage collection, 2) the snow plowing at the RR Station, and 3) the snow plowing at the Ambler Lot.
2. A Thank You letter was sent to Ted Cook for his planting of perennials on the eastbound side of the Rowayton Railroad Station.
3. There was a wedding in Pinkney Park on September 21 and the reception followed here at the Community Center under a tent on the front lawn.
4. I want to thank Andy Meyerson for his help in getting the District calendar with community events included onto the Sixth TD web site. The events at District properties are color coded for the different venues. I see that the Library has added several events taking place in the Library. Hopefully, I will be notified of other community events that should go on the calendar. This has been a many-year hoped for event which will help all groups schedule events in Rowayton.
5. There will be an event in the Moose Room this Saturday for parents and friends of children attending St. Aloysius school in New Canaan.
6. The RCA Halloween celebration is scheduled for this Sunday at the Community Center. The paddle tennis members are holding a family fun day in and around the Paddle Hut at the same time. They said that they did this last year at the same time as the Halloween celebration and everything went well.
7. I have had a couple of requests to possibly hold a family's Thanksgiving celebration in the Moose Room. The first request was canceled as a family member was going to host the event. I'm still waiting to hear back from the second family to request the space.
8. Just this afternoon, location manager John Perez called to see if there was any last minute possibility of doing a photo shoot at Bayley Beach on Saturday from 7 a.m. – 7 p.m. He has rented at the beach before now. We charged the \$500 security deposit and a \$500 rental fee for a day's shoot mid July this year. I let him know that the bathrooms are probably closed and the water turned off but he said they would bring a motor home as well as one cargo van and one passenger car. I told him I would let him know what you decide tonight. **APPROVED**

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The November meeting of the Sixth Taxing District Commissioners will be on November 20, 2019 at 7 p.m. in the Grace Room at the Rowayton Community Center.

On a motion by Commissioner John Igeneri to adjourn the meeting, the October 16, 2019 meeting of the Sixth Taxing District Commissioners was adjourned at 8:25 p.m.

Respectfully submitted,
Andrea Woodworth
Clerk, 6th Taxing District