

**MINUTES  
COMMISSIONERS' MEETING  
SIXTH TAXING DISTRICT, City of Norwalk  
November 18, 2015**

**Rowayton Community Center  
7:30 p.m**

PRESENT: Commissioners Tammy Langalis and John Igneri, District Treasurer Jim Hendrickson, District Fire Marshal and Property Manager Ed Carlson, Ass't. District Property Manager Jason O'Donnell, District Clerk Andrea Woodworth

ABSENT: Commissioner Mike Barbis

Commission Chair Tammy Langalis called the November 18, 2015 meeting of the Sixth Taxing District Commissioners to order at 7:35 p.m. She welcomed everyone and introduced the Commission to the attendees.

Commissioner John Igneri made a motion to approve the Minutes of the October 21, 2015 Commissioners' meeting as corrected. Tammy Langalis seconded the motion and the minutes were approved as corrected.

**NEW BUSINESS**

Commissioner John Igneri said that the project to pave the driveway and add a new parking area at Pinkney Park would begin this weekend. They will also be moving the Old School Bell to the Old School Field on Friday. The ceremony in observance of the renaming of the park and the return of the bell will be at a later time when all participants will be able to attend.

Commission Chair Tammy Langalis congratulated John Igneri on his reelection to the Common Council as well as to the Sixth Taxing District as Commissioner.

Mr. Igneri reported that he attended a meeting about the crosswalk at Roton Middle School. Parents, as well as many others, are concerned about what they see as a dangerous situation that

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exists there now at the crosswalk. The city will assign a crossing guard there at least by the beginning of school after the Thanksgiving break. There is already a plan in motion to do over the crosswalk as well as the parking lot at Roton Middle School that will change the traffic pattern. That, however, will not take place until next spring and summer.

**Commission Chair Tammy Langalis** noted that she and Commissioner Igneri had met with a representative from Norwalk DPW about concerns that they have about the traffic speed on Rowayton Avenue basically from Pinkney Park through the village until just about the Fire House. The DPW representative was receptive to their concerns and came up with some suggestions to help alleviate the problems. He presented a plan to the Norwalk Traffic Authority which approved of the plan. They will now take the plan to the state since Rte. 136 through Rowayton is a state road. Hopefully, the state will be in agreement and will sanction the city to make the changes. Mrs. Langalis thinks this will be a major improvement if the plan is authorized. She had a drawing of what the changes would entail that she shared with the commission and the residents in attendance. Some local residents along Rowayton Avenue have individual concerns about parking and sidewalks. She noted that maintenance and repair of sidewalks is the responsibility of the property owner. It was also noted that Commissioner John Igneri is now the chairman of the Common Council DPW committee. He will be in a position to address our concerns.

Mrs. Langalis reported that some trees have been planted at the entrance to the RR Station near the electrical tower. Property Manager Ed Carlson will be meeting with a representative of Eversource tomorrow to see that the light is directed toward the walking area. Mr. Carlson also mentioned street lights that are out at several locations. He will report them so that they may be fixed.

### **REPORT OF THE DISTRICT TREASURER**

**Jim Hendrickson**

District Treasurer Jim Hendrickson said that they had received a draft of the audit but that the auditors have now realized that some changes need to be made to that. He has been emailing with the auditors on how and if to set up a reserve to cover possible property tax challenges in the future.

### **Sixth Taxing District Treasurer's Narrative Report To Commissioners' Meeting November 18, 2015**

#### **Handouts to Commissioners\***

- Budget v Actual report as of October 31, 2015 for FY 15-16
- Treasurer's Report of Bank Balances as of October 31, 2015
- Capital Fund Project Balances report
- Report of Bills Paid in October 2015

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#### Comments on Reports:

- **On the District Budget v Actual Report**

Our expenses are at 48% of the budgeted expenses and our income is at 51% of the budgeted income for FY 15-16.

#### Events:

- We are finishing a few remaining audit items via email.
- We are awaiting feedback from the auditors on whether they recommend setting up a reserve on the balance sheet for the potential 6TD share of future revenue shortfalls due to property tax assessment challenges.
- Letters to grantees have gone out. We have moved the response date to mid-December
- We have contacted Dept. Supervisors and Commissioners to begin submitting planned expenses and projects for the FY 16-178 Budget preparation.

\*Please note, these are preliminary drafts and not final audited reports.

(Statistical reports will be attached at the end of the Minutes).

The Commissioners spoke of the SCBA equipment requested by the Fire Department. Mr. Igneri said that we should talk with the Treasurer about finding a way to fund the equipment if needed. Mr. Igneri is not in favor of borrowing the funds to finance this purchase. Mrs. Langalis said she is also against borrowing the funds. They need to find out if the fire department needs this equipment urgently. Maybe the funds can be found in other categories.

The Ass't Property Manager Jason O'Donnell suggested that the paving portion of the Pinkney Park driveway and parking space project may have some funds left over from the budgeted amount. Commissioner Igneri suggested that we confirm with the fire chief the exact amount that they would need. It was suggested that \$14,400 could be taken from account 3060, "Reserve for Future Capital Projects" and \$23,902.50 could be taken from the Bayley Beach Field Drainage proposed project with the understanding that these drainage project funds would be replaced in the next fiscal year's budget. They agreed to table the decision until Commissioner Barbis' arrival. After further discussion, it was determined to wait until Fiscal Year 2016-17 to restore funding for the SCBA equipment.

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<b>REPORT OF THE DISTRICT FIRE MARSHAL</b>	<b>October 2015</b>	<b>Ed Carlson</b>
<u>Type of Activity</u>	<u>#</u>	<u># Man Hours</u>
Blasting Permits	***	***
Blasting Site Inspections	***	***
Building Inspections	5	8
Clerical (office) work		21
Fire Marshal Conferences	***	***
Career Development Training	1	6
Investigation(s)	1	1
Meetings: District monthly	1	2
(Other) Fire Alarm test (71 Row. Ave.)	1	2
Total Man Hrs.	41	

Remarks: We had a well attended and informative Open House at the Fire House. Mr. Carlson also noted that they had one call one early morning last week. No one was hurt, but a woman's car engine was on fire. They put out the fire because the brakes were locking up on the rear wheel. She was so appreciative that she delivered pizzas to the fire house last Saturday.

**REPORT OF THE PROPERTY MANAGER      November 2015                      Ed Carlson**

**Community Center:**

1. A stop sign has been ordered for intersection of driveway near icehouse.
2. The CTDOT is requiring a full size STOP and Do Not Enter signs to be installed at the new driveway exit before they will sign off on the project. I have obtained signs from Norwalk DPW.

**Bayley Beach:**

1. The water will be turned off the week of November 16<sup>th</sup>.
2. The patio area has been completed, patio deck and fence installed.
3. There is one kayak remaining on the rack.
4. I have not heard anything further regarding replacement of the seesaw.

**Pinkney Park:**

1. Repairs to driveway and circle removal are planned to be completed in November.

**RR Parking Lot:**

1. Striping and crack filling of parking lots is progressing.
2. Parking lot fall cleanup has been done by District employees on a weekend. Mr. Carlson said that 71 Rowayton Avenue is almost finished, if not already. They should be soon receiving the CO for the townhouses.

Jason O'Donnell reported that work to fill holes and stripe spaces at the RR Station is ongoing.

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He said that the filling of holes can be done even in cold weather. Mrs. Langalis said that she was not pleased with the seeming delay in getting this work done. She asked that Jason give her the info on who's doing the work and how they can be reached. She is disappointed that they have not done this in a timely fashion.

**DISTRICT CLERK'S REPORT**

**November 18, 2015**

**Andrea Woodworth**

1. I heard from a Tracy MacAvoy who called in response to a message she had received from Ed Carlson that she would have to receive permission to have a sign at the Community Center for the Fairfield Christmas Tree Festival. This is a four day event from December 3- 6. The proceeds this year will go to the Norwalk Grass Roots Tennis program. (The Gardeners were actually talking about trying to do some program this organization). They sell trees, wreaths, garlands, etc. The Rowayton Gardeners' Christmas Market is on December 5 so would be in direct conflict although people could go to Fairfield on other days as well. Would you allow this group to put a sign in front of the Community Center? **NO, NOT APPROVED.**
2. The Democrats had their annual brunch at the Community Center the Sunday prior to the elections.
3. Tom Robinson called on November 4 to say that the lot was over full by 20 cars that day.
4. The Rowayton PTA has asked to be able to use the Board Room on December 9, 2015  
**APPROVED**
5. Loretta Krieger, 16 Arnold Lane, called to say that she and many of her neighbors were very upset with cars belonging to commuters that are parking on Arnold Lane.  
**Commissioner Langalis said to tell her that there really isn't anything that the Commission could do since the parking is legal. We have been discussing how to enlarge the parking lot since the land is there. So far, the State has not been responsive.**

It was announced that the RCA was sending out mailings for the Annual Fund Drive. "Light Up Rowayton" will be held on November 29 downtown.

Assistant Property Manager Jason O'Donnell said that many people are not using leashes to take their dogs to the dog park, especially since the new parking area adjacent the park can now be used. Jason said that he would contact the gentleman who is unofficially in charge of the Dog Park users to spread the word that dogs must be on leash until they have entered the Dog Park. Mrs. Langalis asked that they please post the information on their Face Book page.

Commissioner John Ignieri made a motion to adjourn the meeting and it was seconded by Commission Chair Tammy Langalis. The November meeting of the Sixth Taxing District was adjourned at 8:35 p.m.

Respectfully submitted,  
Andrea Woodworth  
Clerk, 6<sup>th</sup> Taxing District

