

**MINUTES
COMMISSIONERS' MEETING
SIXTH TAXING DISTRICT
March 4, 2015**

**Rowayton Community Center
Immediately following the Annual Budget Meeting**

PRESENT: Commissioners Tammy Langalis, Mike Barbis, John Igneri, District Treasurer John Verel, District Fire Marshal and District Property Manager Ed Carlson, District Clerk Andrea Woodworth

ABSENT: District Assistant Property Manager Jason O'Donnell

The March 4, 2015 meeting of the Commissioners of the Sixth Taxing District was called to order by Commission Chair Tammy Langalis at 8:30 p.m. immediately following the Annual Budget Meeting of the 6th Taxing District.

REPORTS

Report of the District Fire Marshal	February 2015	Ed Carlson
<u>Type of Activity</u>	<u>#</u>	<u># Man Hours</u>
Blasting Permits	1	1
Blasting Site Inspections	1	1
Building Inspections	2	3
Clerical (office) work		28
Fire Marshal Conferences	1	1
Career Development Training	1	3
Investigation(s)	1	9
Meetings: District Monthly	1	1
(Other) Plan Review	1	1

Total Man Hours 48

MINUTES
COMMISSIONERS' MEETING – March 4, 2015
Page Two

Ed reported that there had been a structure fire on February 22 at 209 Rowayton Avenue. The cause has not been determined. It could have been electrical and it could have been caused by the plumber who was working to thaw the frozen pipes. They are dealing with the insurance company investigator now.

Report of the District Property Manager March 2015 Ed Carlson

Community Center:

1. The J-D Gator is up for sale if anyone knows someone interested
2. The water damage to the Library is being assessed by the insurance adjustor.
3. Sewer connection has been completed. F&G will return in spring to grade and seed.
4. Painting on third floor almost completed. Have been waiting for SOS to clean their space.

Bayley Beach:

No Report

Pinkney Park:

1. Snow and ice on the public sidewalk has been a challenge this winter.

Art Center:

1. Heat went off during cold snap. A new chamber is needed for boiler and is on order.

R. R. Station:

1. Sinkhole was filled with stone and capped with blacktop patch.

Sixth Taxing District
Treasurer's Narrative Report
March 4, 2015

Handouts to Commissioners*:

- Budget v Actual report as of February 28, 2015 for FY 14-15
- Treasurer's Report of Bank Balances as of February 28, 2015
- Capital Funds Project Balances report
- Report of Bills Paid in February 2015

Comments on Reports:

- **On the District Budget v Actual Report**
Our expenses are at 70% of the budgeted expenses and our income is at 86% of the budgeted income for FY 14-15. We have received the February tax deposit from the city.

MINUTES
COMMISSIONERS' MEETING – March 4, 2015
Page Three

Events:

We have been very busy working on the budget & preparing for the Annual Budget Meeting.

(Statistical reports will be attached at the end of the Minutes)

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Please note, these are preliminary drafts and not final audited reports.

Report of the District Clerk

March 4, 2015

Andrea Woodworth

1. I have heard from Greg Barringer who runs yoga classes, two mornings a week last year, at Bayley Beach during the summer. He would like to have 3 morning classes this year, on Wednesday, Saturday and Sunday mornings. We have charged him \$250 per session per season in the past. That would be \$750 total for the season for the three classes. I think these classes are very well received. Would you approve this? **APPROVED**

2. Have you come to an agreement on a fee for a Pinkney Park wedding on August 29.? I checked emails that I was in on and it looks like Tammy suggested \$1K - \$2K. John suggested \$2,500. And Mike didn't voice a price but indicated that he thought \$2,500 was too cheap. We charge district residents \$1,250 at the Community Center. These people are residents. What are your thoughts? **The Commissioners wish more information and reassurance that certain issues like parking will be satisfactorily addressed. They decided on a \$2,500 rental fee with an end time no later than 10 p.m.**

3. There is still the interest that I spoke of before this to have a Dutch camp for 10 – 15 students in Pinkney Park from June 29 – July 24. I don't believe they have nailed down the use of FMRNS in the afternoons yet. I'm sure they will probably be able to, but in case not, they will probably be in Pinkney all day. I haven't gotten an answer to that question yet. Last year they paid 10% of their proceeds to FMRNS (\$460). I think they may have thought that was to be shared between each entity. It wasn't. What fee might you charge them, if you will? **The Commissioners APPROVED the plan and won't require a fee as it is a public park.**

4. I received a request letter from Shakespeare on the Sound. A copy of this letter is in each of your files. Please look at that and let me know when I may send a confirmation letter to SOS.

Commissioner Mike Barbis reported that we had received three bids ranging from \$153,000 to \$150,000 for the planned new roadway out of the Community Center. With the proposed new parking spaces, the cost will be around \$164,000. We're taking the lowest bid. It is felt that they should approve the higher expense of using permeable pavers for the parking spaces as it is more environmentally friendly. The contractor, F&G, who is doing the sewer connection will also do this project. Tom Livingston asked if the exit would match the

MINUTES
COMMISSIONERS' MEETING – March 4, 2015
Page Four

entrance pillars. Mike said that wouldn't happen initially, but they have plans to do something similar to that. We'll spend \$14,000 more than we talked about spending. Tammy asked if they were comfortable with this. Mike answered "Yes". She did say that she liked the idea of the pavers as grass grows through them and they won't be so noticeable and they are more environmentally correct. Mike said there is a very small chance that they won't have to have a concrete apron but will probably have to do this since it abuts a state road. District Treasurer John Verel said that we should resurrect the purchase order process and everyone agreed. Mr. Barbis said that we'll have a contract. The Long Term Planning Committee for the Community Center has a meeting this Friday and they will meet with the potential contractor to negotiate what will be included in the contract. A resident asked if the plan includes moving the existing parking spaces. The answer was "NO".

A motion was made that the commissioners will go to contract on the planned work using the lowest bidder. The motion passed and the project is **APPROVED**.

Mrs. Langalis reported that the district had sent letters to residents on the east side of Highland and on Wilson Avenue where there are sidewalks as a reminder to residents that they are responsible for shoveling the sidewalks and making sure that there is easy access. These are routes used by school students on their way to school and we absolutely don't want them walking in the roads.

Since two of the Commissioners had not been able to review the February meeting minutes, their approval was postponed until the April meeting.

John Igneri made a motion to adjourn and the March Commissioners' Meeting of the Sixth Taxing District was adjourned at 8:55 p.m.

Mrs. Langalis invited everyone to an Open House at the new District offices.

Respectfully submitted,
Andrea Woodworth
Clerk, 6th Taxing District

